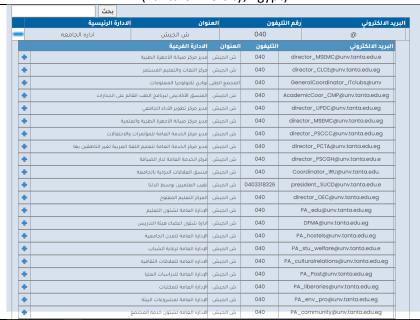
## Waste (WS)

## Program to Reduce the Use of Paper and Plastic on Campus

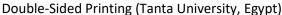


Electronic Services on Tanta University official site to reduce the use of Paper in Campus (Tanta University, Egypt)



Official e-mails for Tanta University administrative departments to reduce the use of Paper in Campus (Tanta University, Egypt)







Using ceramic mugs (Tanta University, Egypt)

## **Description:**

- Tanta University adopts a policy of digital transformation to reduce the use of paper through several ways:
- 1-Documents are circulated between university departments and colleges electronically via the official e-mail of each department and college which allow the academic and administrative staff depending on soft copies for documents instead of hard copies, where the University has made a personal official e-mail to all its administrators. The university has also created an official e-mail for all departments and colleges in the university.
- 2-The University has added a set of forms for electronic services for students, graduate students and faculty members on the official website of the university to be used instead of paper forms.
- 3-The university has created a system that allows the responsible employee to receive service requests and inform the service applicant of the current status of the requested service online.
- 4-The University has added the electronic collection feature to the system so that the student can pay the fees online.
- Tanta University is keen to purchase copiers and printers that feature double-sided printing which greatly helps in saving papers.
- Tanta university encourage its campus population to use glass and ceramic cups for hot drinks instead of paper or plastic cups.

## Additional evidence link:

https://tanta.edu.eg/en/Platforms.aspx

https://tanta.edu.eg/post/en/Post-services.aspx

https://tanta.edu.eg/en/staff-services.aspx

http://tdb2.tanta.edu.eg/uni\_contact\_directory/contact\_info.aspx